Procurement Categories and Points Criteria

1. **Category:** Meets Product Specification

 **Information required:** Meat products - processing receipt of USDA or “Equal to”

 Produce - can meet product quality specifications
 Produce – provided summary of on-farm food safety plan

 **Evaluation criteria:** Can provide amount and form of product requested

 Can complete 100% of requested amount **20 points**

 Can complete 80% of requested amount **15 points**

 Can complete 60% of requested amount **10 points**

1. **Category:** Meets Geographic Preference

 **Information required:** Address of farm

 **Evaluation criteria:** Farm located within \_\_\_\_\_\_\_ County **20 points**

 Farm located in bordering county **15 points**

 Farm located in Minnesota **10 points**

1. **Category:** Experience & Capacity of Proposer/Past Performance

**Information required:** 2015-2016 successful Farm2School contracts on file

 OR references supplied from other buyer(s)

**Evaluation criteria:** Met obligation of past contract **10 points**

 New to the Farm2School Program **5 points**

1. **Category:** Cost

**Information required:** Cost of products offered

**Evaluation criteria:** Lowest Bidder **40 points**

 Second Lowest **30 points**

 Third Lowest **20 points**

1. **Category:** Production System Attributes

 **Information required: [checks from list below on RFQ]**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Produce (fruits, vegetables, herbs, mushrooms)** |  | **Ruminants (beef, bison, lamb, goat, deer, elk)** |  | **Non-ruminants (pork,****poultry, rabbit)** |
| No pesticide use |  |  | Non-GMO feed |  |  | Free-Range |  |
| Crop rotation |  |  | Grass-fed |  |  | Non-GMO feed |  |
| Integrated Pest Management |  |  | No grain ration |  |  | No grain ration |  |
| Organic certification |  |  | Pasture-raised |  |  | Pasture-raised |  |
| Crop diversity |  |  | Rotationally grazed |  |  | No antibiotics |  |
| Pollinator habitat |  |  | No antibiotics |  |  |  |  |
|  |  |  | No hormones |  |  |  |  |

 Category 5 items will be discussed by the procurement

 committee and assigned points from **0 to 10**