



POSITION DESCRIPTION

Position Title: Farm Manager

Status: 20 hours per week from April – November; Non-exempt

Reports to: Chief Operations Officer

Wage/Salary: DOQ \$15 - \$19 per hour

Benefits: None

Location: Northfield, Minnesota

Date: April 8, 2014

Position Overview: The Main Street Project Farm Manager is responsible for the overall management and well-being of the organization's poultry production units; recruiting, mentoring and field training of local agripreneurs; directing the processing of the organization's poultry production;

Primary Responsibilities:

- Oversee poultry production (meat and eggs) as per production plan.
- Mentor and train agripreneurs to raise birds of good quality and in accordance with the organization's Training Manual, designated protocols and standards, suitable to be marketed under the Main Street Farmers' label.
- Ensure that designated protocols are followed for care, feeding, watering, pasturing, bedding, and sheltering of birds.
- Demonstrate and directly manage poultry ranging paddocks and shelters.
- Demonstrate and manage all flock record keeping and financial management.
- Manage and direct all aspects of processing, including maintaining communications and schedules with processor, product quality control and training of crews and supervision of protocols for the humane treatment of animals.
- Hire and develop processing loading team.
- Ensure flocks are delivered to processor.
- Maintain equipment (truck, trailer, cages, straps).
- When egg production is involved, undertake above responsibilities for animal and production systems management and selection, quality control, washing and packaging of eggs until they are ready for distribution.

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MSP Farm Manager Position Description—Continued

Supervision Responsibility:

No supervision of employees required. Much of the Farm Manager's work, however, is accomplished via the participatory training and mentoring of Main Street's agripreneurs as well as college and community volunteers.

Job Qualifications - Education, Experience, Knowledge, Skills, and Abilities:

- Some post-secondary education
- A minimum of 3 years' farming experience, ideally with poultry
- Bilingual Spanish - English
- Ability to work effectively and respectfully with a variety of people and groups
- A minimum of 1 year training experience
- Positive attitude and support of the mission of Main Street Project
- Must be at least 21 years old
- Must have a valid driver's license
- Must be authorized to work in the United States
- Ability and interest to learn and apply principles of sustainable agriculture (as established under Main Street Project's operating systems) and to learn, apply and improve upon Main Street Project's poultry production systems.

Working Conditions and Physical Effort:

Heavy lifting, bending, and carrying up to 50 lbs.

The above statements are not intended to encompass all functions and qualifications of the position; rather, they are intended to provide a general framework of the requirements of the position. Job incumbents may be required to perform other functions not specifically addressed in this job description.

TO APPLY: Send resume and cover letter to Main Street Project, 105 East 4th Street, Suite #300, Northfield, MN 55057, Attention: Search Committee.

Deadline to apply is April 25, 2014. Applications must be postmarked by that date.

Main Street Project is an equal opportunity employer.