Procurement Categories and Points Criteria

1. **Category:** Meets Product Specification

**Information required:** Meat products - processing receipt of USDA or “Equal to”

Produce - can meet product quality specifications   
 Produce – provided summary of on-farm food safety plan

**Evaluation criteria:** Can provide amount and form of product requested

Can complete 100% of requested amount **20 points**

Can complete 80% of requested amount **15 points**

Can complete 60% of requested amount **10 points**

1. **Category:** Meets Geographic Preference

**Information required:** Address of farm

**Evaluation criteria:** Farm located within \_\_\_\_\_\_\_ County **20 points**

Farm located in bordering county **15 points**

Farm located in Minnesota **10 points**

1. **Category:** Experience & Capacity of Proposer/Past Performance

**Information required:** 2015-2016 successful Farm2School contracts on file

OR references supplied from other buyer(s)

**Evaluation criteria:** Met obligation of past contract **10 points**

New to the Farm2School Program **5 points**

1. **Category:** Cost

**Information required:** Cost of products offered

**Evaluation criteria:** Lowest Bidder **40 points**

Second Lowest **30 points**

Third Lowest **20 points**

1. **Category:** Production System Attributes

**Information required: [checks from list below on RFQ]**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Produce (fruits, vegetables, herbs, mushrooms)** | |  | **Ruminants (beef, bison, lamb, goat, deer, elk)** | |  | **Non-ruminants (pork,**  **poultry, rabbit)** | |
| No pesticide use |  |  | Non-GMO feed |  |  | Free-Range |  |
| Crop rotation |  |  | Grass-fed |  |  | Non-GMO feed |  |
| Integrated Pest Management |  |  | No grain ration |  |  | No grain ration |  |
| Organic certification |  |  | Pasture-raised |  |  | Pasture-raised |  |
| Crop diversity |  |  | Rotationally grazed |  |  | No antibiotics |  |
| Pollinator habitat |  |  | No antibiotics |  |  |  |  |
|  |  |  | No hormones |  |  |  |  |

Category 5 items will be discussed by the procurement

committee and assigned points from **0 to 10**