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Worksheet 2T.9: Current Human Resources (<http://misadocuments.info/2T.9CurrentHR.pdf>)

CURRENT HUMAN RESOURCES

Use this worksheet to identify the people involved in your farming operation and their key responsibilities within the business. In the first column, list the names of all full-time, part-time and seasonal workers who provide labor on the farm, including family. Use the next column to describe their key responsibilities related to operations, marketing, human resources and finance. In the remaining monthly columns, indicate each person’s busiest and slowest times of the year. You can do this simply by placing the letter “B” in the busy months or color coding (e.g., shade busy months red and slow months yellow). This will help you identify current labor bottlenecks and anticipate future labor needs when developing transition strategies.

Person	Key Responsibilities	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC